



9180 N US Highway 259 ▪ Broken Bow, OK 74728

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TTY/TDD- 711

Minutes from Tuesday, July 08, 2025

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular monthly board meeting on July 08, 2025, at 4:01 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order and at 4:01 pm by Chairman, Kevin Perry.
2. Roll was called and quorum was declared.

Directors present creating a quorum include:

Kevin Perry, Chairman
Chuck Wilson, Co-Chairman
Tommy McDaniel, Secretary-Treasurer
Paul Sorensen, member
Others present include:
Rodney Pratt, District Manager
Sarah Cash, Bookkeeper/Office Administrator
Dusty Payne, Project Manager

See attached sign in sheet.

3. Recognition of guests.
4. Proof of Posting of meeting was provided by Kevin Perry, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at the MCRWD#5 office/website.

5. Motion was made by Chuck Wilson to approve the consent agenda and seconded by Paul Sorensen. Roll call Chuck Wilson- Yes, Paul Sorensen- Yes, Kevin Perry- Yes and Tommy McDaniel- Yes. Motion carried.
6. Managers report was read by district manager Rodney Pratt. Items discussed
 - 4th July issue-water supply pulled tanks down, Rod requested no hot tub changes to keep water at higher elevations.
 - 8" Line Rod advised fast and in house.
 - Bid Out 3 Bids run in the newspaper 30 days prior.
 - o Take bids 2 weeks
 - o Meet with David in 2 weeks.
 - o Public bid- one month

Motion was made by Chuck Wilson to approve the managers' report and seconded by Paul Sorensen. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Kevin Perry- Yes, Tommy McDaniel- Yes. Motion carried.

7. Public comment Cristal Joslin discussed board member recusal from fees when voting.
8. Cristal Joslin addressed the board with her comments concerning Open Meeting/Open Record ethic violations.
9. Motion was made by Paul Sorensen and seconded by Tommy McDaniel to approve the rehire of Bledsoe Hewett and Gullekson Certified Public Accountants, PLLLP Auditing firm to conduct fiscal year audit February 1, 2025, through January 31, 2026. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.
10. Motion was made by Paul Sorensen and seconded by Chuck Wilson to approve adding Tommy S McDaniel as signer on all financial accounts. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.
11. Motion was made by Paul Sorensen and seconded by Chuck Wilson to approve the bylaws voted on by membership on 6/19/25. See attachment. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.
12. Motion was made by Tommy McDaniel and seconded by Paul Sorensen to remove Cathy Burke from all financial accounts. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.
13. Motion was made by Paul Sorensen and seconded by Kevin Perry to table agenda item 13 (a) and (b) to the special meeting Kevin Perry Chairman of the board requested on Tuesday July 15, 2025, at 4:00p.m. at district office. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

Agenda item 13 (c) the board discussed member conduct/etiquette.

Agenda item 13 (d) Motion was made on the frequency of updates & notifications at every four hours. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

14. Motion was made by Paul Sorensen and seconded by Chuck Wilson to approve the use of Software for ransomware back up from Divinsa (See attachment) \$100 per month service fee. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

15. Rate study analysis will be emailed to board members and district per Richey Kirkpatrick.

Recommendations will be provided

(a) Recommend & Eliminate to flat rate of \$3,000 gallons/
\$15 per account

(b) Drop flat rate to 1,000 gallons month- evaluate after 6 months.

16. Motion was made by Paul Sorensen and seconded by Chuck Wilson to remove agenda items 10 and 14 from agenda June 10, 2025. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

17. Motion was made by Paul Sorensen and seconded by Chuck Wilson to table line item 17 until special meeting. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

18. New Business

(a) Chuck spoke with Brandon Bowman about getting grants.

Dusty would like to pursue a grant for locators & a leak detection tool.

(b) Tommy McDaniel requested that Sarah Cash provide all CD Balances, Rates and Maturation dates at the Tuesday July 15, 2025, special meeting.

(c) Motion made by Paul Sorensen and seconded by Kevin Perry to move forward on 8" line extension to pine hills rd BPS. Get 2 closed bids for the installation of line. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

(d) Kevin requests to have board members tour the district's system Tuesday July 15, 2025, at 2:00p.m.

(e) Chuck asked for recommendations for Rod/Sarah on hiring additional office staff.

(f) Motion was made by Kevin Perry and seconded by Paul Sorensen to accept Tracie Wilson's resignation from MCRWD#5. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

(g) Motion was made by Kevin Perry and seconded by Paul Sorensen to remove Tracie Wilson from all financial accounts. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

(h) Motion made by Tommy McDaniel Secretary/Treasurer and seconded by Paul Sorensen to work with Sarah Cash on all bank accounts/financial accounts to get current information. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

(i) Kevin Perry asked for an update on Woodland Ridge II request from Scott Cross.

(j) Motion made by Kevin Perry and seconded by Paul Sorensen to add Tommy McDaniel, Rod Pratt and Sarah Cash to the Safety Deposit Box with Farmers Bank with a policy that two must be present to open the box. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

(k) Motion made by Kevin Perry and seconded by Paul Sorensen Power to give power of attorney to Chris Gullekson with Bledsoe Hewett & Gullekson Certified Public Accountants, PLLLP power of attorney to work on behalf of McCurtain Rural Water District No. 5 on the district IRS related issues. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Tommy McDaniel- Yes, Kevin Perry- Yes. Motion carried.

19. Having no further business, a motion was made by Kevin Perry and seconded by Paul Sorensen to adjourn at 6:28pm. Roll called. All in favor. Motion carried.

Approved by:  Chairman

Approved by:  Co-Chairman

Chuck Wilson Seat #1

Approved by:  member

Paul Sorensen Seat #5

Approved by: _____ member

Open Seat 3

Approved by:  member

Tommy McDaniel Secretary/Treasurer Seat #4

Minutes approved on August 12, 2025.

McCurtain Rural Water District No.5
Regular Board Meeting 7/8/25 Meeting Attendance Sheet

	Please Print Name	Please Sign
1	Justin	[Signature]
2	Ken Berry	[Signature]
3	Charles Wilson	[Signature]
4	Dusty Payne	[Signature]
5	Rickey Kirkpatrick	[Signature]
6	H.H.D. AAGGARD	[Signature]
7	ERIC BLUMQUIST	[Signature]
8	Tommy McDaniel	[Signature]
9	Rod Pratt	[Signature]
10	Todd McDaniel	[Signature]
11	Paul Greener	[Signature]
12	Joseph Kim	
13	Sarah Cash	[Signature]
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Please Print Name on Left Side and Sign on the Right Side
Thank you