



**9180 N US Highway 259 ▪ Broken Bow, OK 74728**

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**TTY/TDD- 711**

### Minutes from Tuesday, May 13, 2025

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on May 13, 2025, pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order and at 4:00pm by Chairman, Tracie Wilson.
2. Roll was called and quorum was declared.

Directors present creating a quorum include:

Tracie Wilson, Chairman  
Chuck Wilson, Co-Chairman  
Cathy Burke, Secretary-Treasurer  
Kevin Perry, member  
Tommy McDaniel, member

Others present include:

Rodney Pratt, District Manager  
Kristy Boyett, Office Administrator  
Sarah Cash, Bookkeeper/Office Administrator  
Dusty Payne, Project Manager

See attached sign in-sheet.

3. Recognition of Guest. Hochatown Fire Chief Cody Gilbert, Hochatown Chief of Police Chris Williamson, and Mark Schilling, an attorney, were introduced.
4. Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at the MCRWD#5 office/website.

5. Motion was made by Kevin Perry and seconded by Chuck Wilson to approve the consent agenda with the removal of item a. Item a. to be considered separately. Roll called. All in favor. Motion carried.

Motion was made by Tommy McDaniel and seconded by Kevin Perry to correct item "a" of the consent agenda stating, "Minutes for March Monthly & Special Meeting" to "Minutes for April 2025" and approve April's minutes. Roll called. All in favor. Motion carried.

6. Kevin Perry made a motion to approve the manager's report given by Rod Pratt. The motion was seconded by Chuck Wilson. Roll called. All in favor. Motion carried.
7. Information was presented by Cathy Burke concerning possible quorum. No action was taken. See attachment.
8. No comments were made.
9. Motion was made by Tommy McDaniel and seconded by Chuck Wilson to increase the monthly credit card limit to \$10,000.00 to be able to pay DEQ permits. Roll called. All in favor. Motion carried.
10. Motion was made by Tommy McDaniel to request an application from the city or municipality and once we get that request, we start moving forward with the engineering for installation of 6" line at 50 White Pine Road. Kevin Perry seconded the motion. Roll called. All in favor. Motion carried.
11. Motion was made by Kevin Perry and seconded by Tommy McDaniel that Rural Water #5 shall provide any information to the municipality of Hochatown regarding size and location of any water lines for the purpose of municipal planning and permitting without reservation. Roll called. Kevin Perry - yes. Chuck Wilson - yes. Tommy McDaniel - yes. Tracy Wilson - yes. Cathy Burke - no.

Prior to this item, Steve Harris, the district's attorney, was contacted via phone. Also, Tracy Wilson made a statement (see attached). Steve Harris answered several questions for the board members. At 1:16:31 in the meeting, a "point of order" was called by Chairman Tracie Wilson on Mark McDaniel for speaking without being recognized by the chairman.

12. Mark Schilling from GKBK Law spoke with the board. A motion was made by Cathy Burke and seconded by Tracie Wilson to table Item 12 in totality on the advice of the district's attorney. Roll called. Tracie Wilson - yes. Cathy Burke - yes. Kevin Perry - yes. Chuck Wilson - yes. Tommy McDaniel - Yes with comment that he would like to see any information that Rod has about how this impact fee was derived. All in favor. Motion carried.
13. Richey Kirkpatrick from ORWA Sustainability Specialist was not present. No action was taken.
14. Update: The district received the reimbursement of \$54,222 from Rural Infrastructure Grant for 2025 diesel truck on 5/5/2025.
15. Discussed proposed amendments to District's Bylaw at the annual meeting. No action was taken.
16. No action taken on this agenda item.

17. Kevin Perry updated the board on the architectural firm's comprehensive plan for the new district office building and site. A preliminary drawing was created for review. No action was taken.
18. Motion was made by Cathy Burke and seconded by Kevin Perry to remove Item 18 from the agenda. Roll call. All in favor. Motion carried.
19. A motion was made by Cathy Burke and seconded by Tracie Wilson to remove Item 19 from the agenda. Roll call. All in favor. Motion carried.
20. New business:
  - a. Motion was made by Cathy Burke and seconded by Kevin Perry that all requested agenda items be submitted through email, PDF on website, or written in person at office for paper trail. Roll call. All in favor. Motion carried.
  - b. Discussed annual meeting, voting procedures and annual meeting place. No action taken.
  - c. Discussed scanning documents into PDF and cost of "open records" request. No action taken.
  - d. Many benefit units but one member. No action.
  - e. Discussed what the attorney had to say. No action.
  - f. Discussed posting approved minutes on website. No action.
21. There being no further business, a motion was made by Kevin Perry to adjourn at 6:40. Motion was seconded by Tommy McDaniel. Roll called. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman  
Tracie Wilson Seat #3

Approved by: Chuck Wilson Co-Chairman  
Chuck Wilson Seat #1

Approved by: Kevin Perry member  
Kevin Perry Seat #2

Approved by: Tommy McDaniel member  
Tommy McDaniel Seat #4

Cathy Burke, June 10, 2025  
Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5  
Seat #5



## List of Attendee List

May 13, 2025 Monthly Board Meeting for McCurtain Rural Water District No.5

1. Scott Bowling/Member
2. Johnice Bowling/Member
3. Mark McDaniel/Member
4. Mark Schilling/GKBK LAW
5. Adam Vossen/ Hochatown Town Administrator
6. Christopher Williamson/ Hochatown Police Chief
7. Cody Gilbert/Hochatown Fire Chief
8. Crissy (Video Recording)
9. Chuck Wilson/Co- Chair/Board Member
10. Cathy Burke/ Secretary/Treasurer/Board Member
11. Tracie Wilson/Chairman/Board Member
12. Kevin Perry /Board Member
13. Tommy (Blue) McDaniel/Board Member
14. Sarah Cash/Bookkeeper/Office Admin
15. Kristy Boyett/Office Admin
16. Dusty Payne/Project Manager
17. Rodney Pratt/District Manager/System Manager

Some attendees were not present for the entire meeting