



9180 N US Highway 259 • Broken Bow, OK 74728

(580) 494-6283 • Fax- (580) 494-6284

www.hochatownwater.com • customerservice@hochatownwater.com

TTY/TDD- 711

Minutes from Tuesday, March 11, 2025

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on March 11, 2025, at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order and at 4:00pm by Chairman, Tracie Wilson.
2. Roll was called and quorum was declared.

Directors present creating a quorum include:

Tracie Wilson, Chairman
Chuck Wilson, Co-Chairman
Cathy Burke, Secretary-Treasurer
Kevin Perry, member
Tommy McDaniel, member

Others present include:

Rodney Pratt, District Manager
Kristy Boyett, Office Administrator
Sarah Cash, Bookkeeper/Office Administrator
Dusty Payne, Project Manager
See attached sign in sheet.

3. Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at the MCRWD#5 office/website.
4. Motion was made by Kevin Perry and seconded by Chuck Wilson to approve the consent agenda. Roll called. All in favor. Motion carried.
 - a. Approval of minutes
 - b. Approval of bills and disbursement
 - c. Approval of financial report
 - d. Approval of new benefit units
 - e. Approval of new transfer of benefit units

- f. Approval of Submittals from the 2022A loan fund
5. Motion was made by Chuck Wilson and seconded by Tommy McDaniel to approve the manager's report presented by Rod Pratt, District Manager. Roll Called. All in favor. Motion carried.
 6. Comments from the public: Cristal Joslin, benefit unit owner, addressed the board concerning reducing/removing impact fee for developers, possible conflict of interest by developers sitting on the board. Cathy Burke, board member/benefit unit owner, addressed the board concerning impact fees. Brad Snider, developer, addressed the board concerning impact fees, and rate study. Johnice Bowling, former board member/benefit unit owner, addressed impact fees.
 7. Mark McDaniel addressed the board to discuss impact fees and bidding jobs.
 8. Old Business: Richey Kirkpatrick from ORWA Sustainability Specialist was not present at this meeting. The rate analysis study is still currently in process and is expected to be completed by the April meeting. No action was taken.
 9. Updated by Sarah Cash on grant process. The process is expected to take 6-8 weeks. The grant was for the purchase of a company truck which is now inoperable. This leaves the district with the decision to A.) purchase truck before the grant approval or B.) wait for grant approval.
Motion was made by Tommy McDaniel to receive additional quotes (at least 2 more) for the purchase of the company truck and call a special meeting to review quotes and purchase a vehicle in addition to the purchase of the grant vehicle. Kevin Perry seconded this motion. Roll called. All in favor. Motion carried.
 10. Kevin Perry presented a fee proposal for Architectural Design Services from Michael Allen Riley Architecture, PLLC for new office building and site plan. The fee of \$2500.00 included:
 - a. Site and floor plans of the building
 - b. Exterior views of building elevations
 - c. 3D renderings and presentation drawings
 - d. Provide any necessary cost estimate
Motion was made by Kevin Perry to table this item until another quote could be obtained. Tommy McDaniel seconded this motion. Roll called. All in favor. Motion carried.
 11. Motion was made by Kevin Perry to table this item until further information was received. Chuck Wilson seconded the motion. Roll called. All in favor. Motion carried.
 12. New Business: There was no new business.
 13. Having no further business, a motion was made by Kevin Perry and seconded by Chuck Wilson to adjourn at 5:36pm. Roll called. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman

Tracie Wilson Seat #3

Approved by: Chuck Wilson Co-Chairman

Chuck Wilson Seat #1

Approved by: Kevin Perry member

Kevin Perry Seat #2

Approved by: Tommy McDaniel member

Tommy McDaniel Seat #4

Cathy Burke, April 08, 2025

Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5
Seat #5



McCurtain Rural Water District No. 5

Board Meeting Attendance Sheet

Meeting March 11, 2025

	Name Please Print	Please Sign	Position/Title
1	Kristy Boyett	Kristy Boyett	Office Adm
2	Dusty Payne	Dusty Payne	Project manager
3	Sarah Cash	Sarah Cash	Bookkeeper - Office Admin
4	Orthy Burke	Orthy Burke	Board Member
5	Ina Ina	Ina Ina	Board Member
6	Charles Wilson	Charles Wilson	Board Member
7	Rod Pratt	Rod Pratt	System Manager
8	Brad Snyder	Brad Snyder	HLD.
9	Cristal Joslin	Cristal Joslin	Community
10	Johnice Bowling	Johnice Bowling	Citizen
11	Tommy Blue M. David	Tommy Blue M. David	Board Member
12	McDonald	McDonald	Citizen
13	Kevin Perry	Kevin Perry	Board Member
14	Charles Wilson	Charles Wilson	Board Member
15			