



Minutes from Tuesday, January 09, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on January 9, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

Meeting was called to order at 4:00 pm by Co-Chairman Tracie Wilson.

Directors present creating a quorum include:

Tracie Wilson, Co-Chairman

Cathy Burke, Secretary-Treasurer

Chuck Wilson, member

Kevin Perry, member

Absent from meeting was Rustin Wheeler.

Others present include:

Rodney Pratt, District Manager

Shelly Davis, Office Manager

Sarah Cash, Office personnel

Dusty Payne, Technician

Dawn Hibbens

Howard Haggarty

Proof of Posting of meeting was provided by Tracie Wilson, co-chairman with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the consent agenda. All in favor. Motion carried.

Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the manager's report presented by Rod Pratt. All in favor. Motion carried.

Motion was made by Kevin Perry and seconded by Chuck Wilson to accept the resignation of Rustin Wheeler from the board. All in favor. Motion carried.

Motion was made by Kevin Perry and seconded by Chuck Wilson to remove Rustin Wheeler from all financial accounts. All in favor. Motion carried.

Motion was made by Cathy Burke and seconded by Kevin Perry to place all board members (Chuck Wilson, Kevin Perry, Cathy Burke, Tracie Wilson) and manager, Rod Pratt as signatures on the new payroll account. Sarah Cash and Shelly Davis with inquiry privileges. All in favor. Motion carried.

Motion was made by Chuck Wilson and seconded by Kevin Perry to move \$200,000.00 from MCNB to the bill pay account at First State Bank. All in favor. Motion carried.

Old Business:

There was no old business.

New Business:

There was discussion concerning winterizing the system. No action was taken.

Comments from the public: No comments were made by the public.

Motion was made by Cathy Burke and seconded by Kevin Perry to move into executive session pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(4) to meet with its legal counsel concerning potential claims against certain landowners and issues related to the engineering and installation of a water line to provide water services to the new Canon Ridge development. All in favor. Motion carried.

Motion was made by Cathy Burke and seconded by Kevin Perry to exit executive session and resume normal meeting. All in favor. Motion carried.

Motion was made by Kevin Perry and seconded by Cathy Burke to authorize legal counsel, Max Harris, to send letter to certain landowners detailing start time of the Canon Ridge development and the "need" for a response to legal counsel. All in favor.

Motion carried.

Having no further business, a motion was made by Kevin Perry and seconded by Chuck Wilson to adjourn at 5:11pm. All in favor. Motion carried.

Approved by: \_\_\_\_\_ Chairman

Approved by: Chuck Wilson Co-Chairman

Approved by: Charles R. Wilson Member

Approved by: Tracie Wilson Member

Approved by: Cathy Burke, Date January 09, 2024

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5



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TTY/TDD- 711

Minutes from Tuesday, February 20, 2024

Minutes from Tuesday, February 20, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on February 20, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

Meeting was called to order at 4:00 pm by Co-Chairman Tracie Wilson.

Directors present creating a quorum include:

Tracie Wilson, Co-Chairman

Cathy Burke, Secretary-Treasurer

Chuck Wilson, member

Kevin Perry, member

Others present include:

Rodney Pratt, District Manager

Shelly Davis, Office Manager

Dusty Payne, Technician

Terry Ivy

Susanne Myers

Mark McDaniel

Proof of Posting of meeting was provided by Tracie Wilson, co-chairman with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

Motion was made by Cathy Burke and seconded by Kevin Perry to approve the consent agenda. All in favor. Motion carried.

Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the manager's report presented by Rod Pratt. All in favor. Motion carried.

Susanne Myers addressed the Board with her concerns regarding easement request/conflict.

Mark McDaniel addressed the board regarding the Western Hills easement.

Old Business:

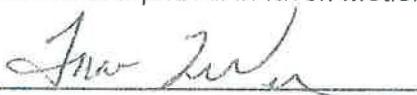
The board spoke with Terry Ivy for possible board member appointment.

New Business:

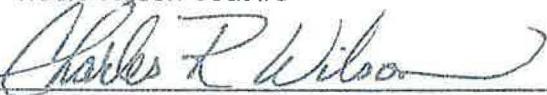
There was no new business.

Comments from the public: No comments were made by the public.

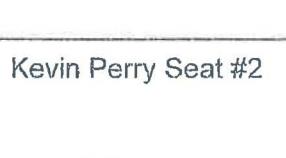
Having no further business, a motion was made by Kevin Perry and seconded by Chuck Wilson to adjourn at 5:40pm. All in favor. Motion carried.

Approved by:  Chairman

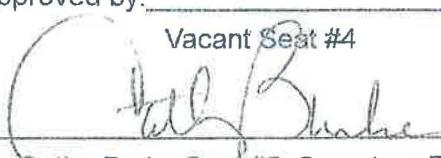
Tracie Wilson Seat #3

Approved by:  Member

Chuck Wilson Seat #1

Approved by:  Member

Kevin Perry Seat #2

Approved by:  Member

Vacant Seat #4

Date February 20, 2023

By Cathy Burke Seat #5, Secretary-Treasurer, McCurtain County Rural Water District #5



Minutes from Tuesday, March 12, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on March 12, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.

Directors present creating a quorum include:

Tracie Wilson, Chairman  
Cathy Burke, Secretary-Treasurer  
Chuck Wilson, member  
Kevin Perry, member, was absent

Others present include:  
Rodney Pratt, District Manager  
Shelly Davis, Office Manager  
Dusty Payne, Technician  
Sarah Cash, Bookkeeper

Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the consent agenda. All in favor. Motion carried.

Motion was made by Chuck Wilson and seconded by Cathy Burke to approve the manager's report presented by Rod Pratt. All in favor. Motion carried.

Motion was made by Cathy Burke to move the April board meeting to April 16 due to the eclipse. All in favor. Motion carried.

#### Old Business:

There was no old business

#### New Business:

There was no new business.

Comments from the public: No comments were made by the public.

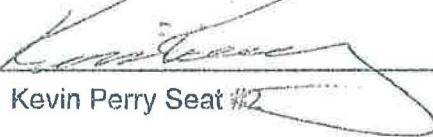
Having no further business, a motion was made by Chuck Wilson and seconded by Cathy Burke to adjourn at 4:40pm. All in favor. Motion carried.

Approved by:  Chairman

Tracie Wilson Seat #3

Approved by:  Member

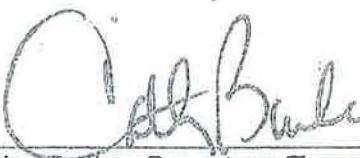
Chuck Wilson Seat #1

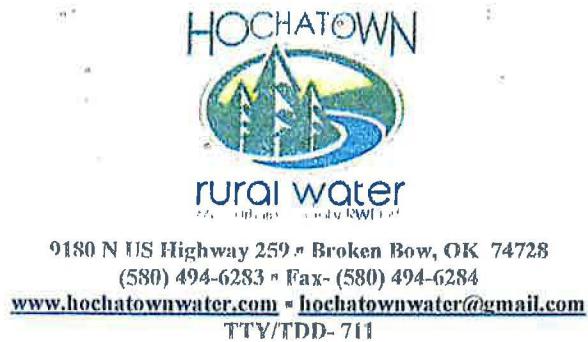
Approved by:  Member

Kevin Perry Seat #2

Approved by: \_\_\_\_\_ Member

Vacant Seat #4

 Date March 12, 2024  
By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5



Minutes from Tuesday, April 16, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on April 16, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.

Directors present creating a quorum include:

Tracie Wilson, Chairman

Cathy Burke, Secretary-Treasurer

Chuck Wilson, member

Kevin Perry, member

Others present include:

Rodney Pratt, District Manager

Kristi Cupit, Office Personnel

Dusty Payne, Technician

Sarah Cash, Bookkeeper

Terry Ivy

Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

Motion was made by Cathy Burke and seconded by Kevin Perry to approve the consent agenda. All in favor. Motion carried.

Motion was made by Chuck Wilson and seconded by Cathy Burke to approve the manager's report presented by Rod Pratt. All in favor. Motion carried.

Motion was made by Cathy Burke and seconded by Kevin Perry to move \$500.000.00 from MCNB to First Bank's operating (bill pay) account quarterly or as needed. All in favor. Motion carried.

Old Business:

There was no old business

New Business:

There was no new business.

Comments from the public: No comments were made by the public.

Having no further business, a motion was made by Chuck Wilson and seconded by Cathy Burke to adjourn at 4:28pm. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman  
Tracie Wilson Seat #3

Approved by: \_\_\_\_\_ Member  
Chuck Wilson Seat #1

Approved by: Kevin Perry Member  
Kevin Perry Seat #2

Approved by: \_\_\_\_\_ Member  
Vacant Seat #4

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5.

Date April 16, 2024



Minutes from Tuesday, May 14, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on May 14, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.

Directors present creating a quorum include:

Tracie Wilson, Chairman

Cathy Burke, Secretary-Treasurer

Kevin Perry, member

Chuck Wilson, member - Absent

Others present include:

Rodney Pratt, District Manager

Sarah Cash, Bookkeeper

Shelly Davis, Office Manager

Howard Haggarty

Brad Snider

Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

Motion was made by Cathy Burke and seconded by Kevin Perry to approve the consent agenda. All in favor. Motion carried.

Motion was made by Kevin Perry and seconded by Cathy Burke to approve the manager's report presented by Rod Pratt. All in favor. Motion carried.

Brad Snider addressed the board regarding impact fees. No action was taken.

Item #7 on the agenda was addressed at the last regular meeting in April. No action was taken.

Motion was made by Cathy Burke and seconded by Kevin Perry to leave the ACH as is. All in favor. Motion carried.

Motion was made by Kevin Perry and Seconded by Cathy Burke to leave note payments at MCNB. All in favor. Motion carried.

Old Business:

The district received pledge guarantee of insurance (FDIC) from MCNB for monies deposited in bank.

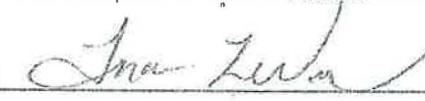
New Business:

There was no new business.

Comments from the public: No comments were made by the public.

Having no further business, a motion was made by Kevin Perry and seconded by Cathy Burke to adjourn at 4:30pm. All in favor. Motion carried.

Approved by:



Chairman

Tracie Wilson Seat #3

Approved by:

  
Chuck Wilson Seat #1

Member

Approved by:

  
Kevin Perry Seat #2

Member

Approved by:

  
Vacant Seat #4

Member

Date May 14, 2024

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5



Minutes from Tuesday, June 11, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on June 11, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.

Directors present creating a quorum include:

Tracie Wilson, Chairman

Cathy Burke, Secretary-Treasurer

Kevin Perry, member

Chuck Wilson, member - Absent

Others present include:

Rodney Pratt, District Manager

Sarah Cash, Bookkeeper/ Office Administrator

Kristy Boyett, Billing/ Office Administrator

Dusty Payne, District personnel

Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWDS office/website.

Motion was made by Cathy Burke and seconded by Kevin Perry to approve the consent agenda. All in favor. Motion carried.

Motion was made by Kevin Perry and seconded by Cathy Burke to approve the manager's report presented by Rod Pratt noting that the Stage II samples were very good. All in favor. Motion carried.

Motion was made by Kevin Perry and seconded by Cathy Burke to remove Shelly Davis from all financial accounts due to her retirement. All in favor. Motion carried.

Old Business:

There was no old business.

New Business:

Discussed land acquisition, construction of new office, and upgrades to the water system. No action was taken.

Comments from the public: No comments were made by the public.

Having no further business, Cathy Burke made a motion to adjourn. Motion was seconded by Kevin Perry at 4:25pm. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman

Tracie Wilson Seat #3

Approved by: Charles R. Wilson Member

Chuck Wilson Seat #1

Approved by: \_\_\_\_\_ Member

Kevin Perry Seat #2

Approved by: \_\_\_\_\_ Member

Tommy McDaniel Seat #4

Date June 11, 2024

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5



Signed  
June 2024

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TTY/TDD- 711

The Directors of McCurtain County Rural Water District #5, an Oklahoma Corporation, held the Annual meeting on June 15, 2023, at 7:00 p.m. at the water district office located at 9180 North US Highway 259, Hochatown/Broken Bow, OK 74728.

Meeting was called to order by Co-Chairman Tracie Wheeler. *Wilson*  
Directors presenting a quorum:

Tracie Wilson, Co-Chair

Cathy Burke, Secretary-Treasurer

Chuck Wilson, member

Others present included:

Rodney Pratt, Systems Manager

Shelly Davis, Office Manager

Jolle Taylor, Northeastern Oklahoma Accounting

Carson Osborne, visitor

Jackie Taylor, Northeastern Oklahoma Accounting

Proof of posting of meeting was provided by Shelly Davis, Office Manager. Stating that the notice of the meeting and agenda were printed on the front of all June bills mailed out in May. It was also posted on the office window, on the website, as well as being filed with the Oklahoma Secretary of State and at the county courthouse.

Minutes of the last annual meeting in June 2022 were read. Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the minutes. All in favor. Motion carried.

The annual audit was presented by Jackie Taylor.

Motion was made by Cathy Burke to approve the annual audit. Motion was seconded by Chuck Wilson. All in favor. Motion carried.

No opponent filed for seat held by Tracie Wilson. Tracie Wilson will retain her seat. No action was taken.

Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the manager's report presented by Rod Pratt, System Manager. All in favor. Motion carried.

There were no comments from members.

Having no further business, a motion was made by Chuck Wilson and seconded by Cathy Burke to adjourn the meeting at 7:35 p.m. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman

Tracie Wilson Seat #3

Approved by: Charles R. Wilson Member

Chuck Wilson Seat #1

Approved by: Kevin Perry Member

Kevin Perry Seat #2

Approved by: \_\_\_\_\_ Member

Vacant Seat #4

Dated 6-20-2024

By Cathy Burke, Secretary-treasurer, McCurtain County RWD#5



Minutes from Tuesday, July 9, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on July 9, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.

Directors present creating a quorum include:

Tracie Wilson, Chairman

Cathy Burke, Secretary-Treasurer

Chuck Wilson, member

Kevin Perry, member - absent

Tommy McDaniel, member - absent

Others present include:

Rodney Pratt, District Manager

Sarah Cash, Bookkeeper/Office Administrator

Kristy Boyett, Billing/Office Administrator

Dusty Payne, District personnel

Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the consent agenda. All in favor. Motion carried.

Motion was made by Chuck Wilson and seconded by Cathy Burke to approve the manager's report presented by Rod Pratt. All in favor. Motion carried.

Motion was made by Cathy Burke and seconded by Chuck Wilson to table the purchase a membership from the Hochatown Volunteer Fire Department until next meeting. All in favor. Motion carried.

Motion was made by Cathy Burke and seconded by Tracie Wilson for current board member positions to remain as is with addition of Chuck Wilson as Co-Chairman. Tracie Wilson to remain Chairman. Cathy Burke to remain Secretary-Treasurer. Chuck

Wilson to be named Co-Chairman. All in favor. Motion carried.

Old Business:

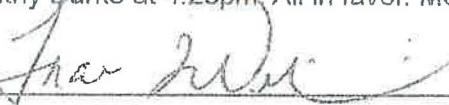
There was no old business.

New Business:

There was no new business.

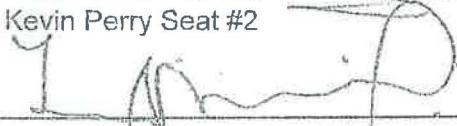
Comments from the public: No comments were made by the public.

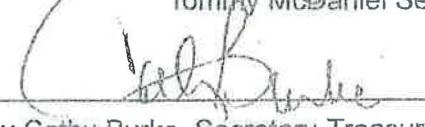
Having no further business, Chuck Wilson made a motion to adjourn. Motion was seconded by Cathy Burke at 4:28pm. All in favor. Motion carried.

Approved by:  Chairman  
Tracie Wilson Seat #3

Approved by:  Co-Chairman  
Chuck Wilson Seat #1

Approved by:  Member  
Kevin Perry Seat #2

Approved by:  Member  
Tommy McDaniel Seat #4

 Date July 9, 2024  
By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5



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TTY/TDD- 711

Minutes from Tuesday, August 13, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on August 13, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order at 4:01 pm by Chairman Tracie Wilson.
2. Directors present creating a quorum include:

Tracie Wilson, Chairman  
Cathy Burke, Secretary-Treasurer  
Kevin Perry, member  
Tommy McDaniel, member

Chuck Wilson, Co-Chairman - absent

Others present include:  
Rodney Pratt, District Manager  
Sarah Cash, Bookkeeper/Office Administrator  
Dusty Payne, District personnel

3. Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.
4. Motion was made by Cathy Burke and seconded by Kevin Perry to approve the consent agenda. All in favor. Motion carried.
5. The Board went over "Application for Water Service and Water Users Agreement"; "Developer Agreement" and meeting procedures. No action was taken.
6. Motion was made by Cathy Burke to approve a Resolution that the district's water delivery system may be and thus shall be deemed confidential and that the district has the authority to make limited exceptions as to disclosure. Motion was seconded by Tracie Wilson.  
Tracie Wilson – yes  
Cathy Burke – yes  
Kevin Perry – no  
Tommy McDaniel – no Motion was not approved.

7. Motion was made by Cathy Burke to send Adam Vossen, Hochatown Town Administrator, and email stating that all mapping data of the water district is confidential and cannot be shared with the town of Hochatown. But we will cooperate with line locates and meter locations when requested in writing by Hochatown as is our usual business process. Motion did not receive a second. Motion failed. Kevin Perry made a motion and was seconded by Tommy McDaniel to table the request for mapping and send Mr. Vossen an email requesting that he attends our next meeting to explain the reasons he needs this information. All in favor. Motion carried.

8. Motion was made by Kevin Perry and seconded by Cathy Burke to approve the manager's report presented by Rod Pratt. All in favor. Motion carried.

9. Motion was made by Kevin Perry and seconded by Cathy Burke to approve Rod Pratt as designated "Voting Delegate" for the Sequoyah Conference Special Meeting in Hulbert Oklahoma and should Rod be unable to attend, Dustin Payne will be alternate. All in favor. Motion carried.

10. Motion was made by Tommy McDaniel and seconded by Cathy Burke to approve adding Kevin Perry as a signer on the Operating Bill Pay Account. All in favor. Motion carried.

11. Old Business:

Motion was made by Cathy Burke and seconded by Kevin Perry to pay the \$35.00 membership fee to the Hochatown Volunteer Fire Department. All in favor. Motion carried.

12. New Business:

There was no new business.

13. Comments from the public: No comments were made by the public.

14. Having no further business, Kevin Perry made a motion to adjourn at 5:13. Motion was seconded by Cathy Burke at pm. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman

Tracie Wilson Seat #3

Approved by: Charles R Wilson Co-Chairman

Chuck Wilson Seat #1

Approved by: Kevin Perry Member

Kevin Perry Seat #2

Approved by: Tommy McDaniel Member

Tommy McDaniel Seat #4

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5

Date August 13, 2024



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TTY/TDD- 711

Minutes from Tuesday, September 10, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on September 10, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.

2. Directors present creating a quorum include:

Tracie Wilson, Chairman

Chuck Wilson, Co-Chairman

Cathy Burke, Secretary-Treasurer

Kevin Perry, member

Tommy McDaniel, member

Others present include:

Rodney Pratt, District Manager

Sarah Cash, Bookkeeper/Office Administrator

Kristy Boyett, Office Administrator

Dusty Payne, Project Manager

3. Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

4. Motion was made by Cathy Burke and seconded by Chuck Wilson to approve the consent agenda. Roll called. All in favor. Motion carried.

5. Motion was made by Kevin Perry and seconded by Chuck Wilson to approve the manager's report presented by Rod Pratt. Roll called. All in favor. Motion carried.

6. Motion was made by Kevin Perry and seconded by Chuck Wilson for all office staff to attend open meeting/open records class. Roll called. All in favor. Motion carried.
7. Motion was made by Kevin Perry and seconded by Tommy McDaniel to share mapping data with the Town of Hochatown containing line sizes and location of water utility lines within the town's municipal boundaries. Noting that the map is available for pick up by Adam Vossen, town administrator, once he signs attached copy of confidential statement that he will not share data with any third party without prior written consent of the Board of Directors for McCurtain RWD#5. Roll called. All in favor. Motion carried.
8. There was no new business. No action taken
9. Johnice Bowling addressed the board concerning sharing mapping data with the town of Hochatown. Question was answered.
10. Having no further business, Tommy McDaniel made a motion to adjourn at 4:47. Motion was seconded by Chuck Wilson. Roll called. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman

Tracie Wilson Seat #3

Approved by: Charles R. Wilson Co-Chairman

Chuck Wilson Seat #1

Approved by: Kevin Perry Member

Kevin Perry Seat #2

Approved by: Tommy McDaniel Member

Tommy McDaniel Seat #4

Cathy Burke, Date September 10, 2024  
By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5



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TTY/TDD- 711

Minutes from Tuesday, October 8, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on October 8, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.
2. Directors present creating a quorum include:

Tracie Wilson, Chairman

Chuck Wilson, Co-Chairman

Cathy Burke, Secretary-Treasurer

Kevin Perry, member

Tommy McDaniel, member

Others District Staff present:

Rodney Pratt, District Manager

Sarah Cash, Bookkeeper/Office Administrator

Kristy Boyett, Office Administrator

Dusty Payne, Project Manager

See Attached sign in sheet for members present

3. Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

4. Motion was made by Kevin Perry and seconded by Chuck Wilson to approve the consent agenda. Roll called. All in favor. Motion carried.

5. Motion was made by Kevin Perry and seconded by Tommy McDaniel to approve the manager's report presented by Rod Pratt. Roll called. All in favor. Motion carried.

6. Old Business: Mapping of water lines within the Hochatown Municipality is ready for City manager Adam Vossen to pick up. No action was taken.

7. New Business:

The Board discussed rumors concerning infrastructure deficiencies. Several Board Members were being contacted by individuals/investors concerning whether the district could keep up with the growth and construction on new developments was being put on hold. All callers were reassured that the \$3.4 million upgrade was sufficient for now and that the district was looking into the future for further upgrades. The district was not holding up new construction. No action was taken.

8. Comments from the public: Cristal Joslin remarked that she had also received calls from individuals/investors concerning holds on new developments/construction. She referred those calls to the water department. The board assured her there were no holds on the districts end.

Scott Bowling asked about property management company/property owner. The only time the district steps in if there is a line break, line extension, etc.

Johnice Bowling asked about profit loss statements and was informed she could request those at any time through open records request. She then thanked the board for being transparent and addressing issues.

9. Having no further business, Kevin Perry made a motion to adjourn at 4:33 PM. Motion was seconded by Chuck Wilson. Roll called. All in favor. Motion carried.

Approved by: Tracie Wilson Chairman

Tracie Wilson Seat #3

Approved by: Charles R Wilson Co-Chairman

Chuck Wilson Seat #1

Approved by: Kevin Perry Member

Kevin Perry Seat #2

Approved by: Tommy McDaniel Member

Tommy McDaniel Seat #4

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5

, Date October 8, 2024

Board Meeting Sign In Sheet Date 10/8/2024

- 1 Tracie Wilson
- 2 Cathy Burke
- 3 Dusty Payne
- 4 Kristy Boyett
- 5 Sarah Cash
- 6 Chuck Wilson
- 7 Cristek Jenkins
- 8 Melissa Bowling
- 9 Scott Bowling
- 10 Kevin Perry
- 11 Tommy McDaniel
- 12 Bob Pratt
- 13 \_\_\_\_\_
- 14 \_\_\_\_\_
- 15 \_\_\_\_\_



Minutes from Tuesday, November 12, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on November 12, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.

2. Directors present creating a quorum include:

Tracie Wilson, Chairman

Chuck Wilson, Co-Chairman

Cathy Burke, Secretary-Treasurer

Kevin Perry, member

Tommy McDaniel, member

Others District Staff present:

Rodney Pratt, District Manager

Sarah Cash, Bookkeeper/Office Administrator

Kristy Boyett, Office Administrator

Dusty Payne, Project Manager

See Attached sign in sheet for other members present

3. Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

4. Motion was made by Chuck Wilson and seconded by Kevin Perry to approve the consent agenda. Roll called. All in favor. Motion carried.

5. Motion was made by Kevin Perry and seconded by Tommy McDaniel to approve the manager's report presented by Rod Pratt. Roll called. All in favor. Motion carried.

6. Jon Cannon addressed the board with a letter regarding timing of water impact fees.

(see attached letter). There was lengthy discussion that exceeded the 5-minute time limit. The chairman, Tracie Wilson, explained the board would take the proposal into consideration. No action was taken.

7. Old Business: There was no Old Business. No action was taken.

8. New Business: There was no New Business. No action was taken.

9. Comments from the public: Brad Snider asked the board to consider Jon Cannon and Mark McDaniel's proposal and asked when the board would decide. Tommy McDaniel, board member, introduced Adam Vossen, Hochatown town manager. Mr. Vossen offered to be of help to the district if possible.

10. Motion was made by Kevin Perry and seconded by Chuck Wilson to enter Executive Session pursuant to 25 O.S. 307(B)(1) to discuss annual performance bonuses of district staff. Roll called. All in favor. Motion carried.

11, Motion was made by Tommy McDaniel and second by Chuck Wilson to return to regular meeting, approving the bonuses set by the board. Roll called. All in favor. Motion carried.

12. Having no further business, Kevin Perry made a motion to adjourn at 5:37 P.M. Motion was seconded by Chuck Wilson. Roll called. All in favor. Motion carried.

Approved by: Mr. Mar Chairman

Tracie Wilson Seat #3

Approved by: *Charles R. Wilson* Co-Chairman

Chuck Wilson Seat #1

Approved by:  Member

~~Kevin Berry Seat #2~~

Approved by:  John Doe Member

Tommy McDaniel Seat #4

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Date November 12, 2024

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By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5

# McCurtain Rural Water District No. 5

## Meeting Attendance Sheet

Meeting Date: November 12, 2024

Name

- 1 Rodney Pratt
- 2 Cathy Burke
- 3 Tracie Wilson
- 4 Dusty Payne
- 5 Chuck Wilson
- 6 Sarah Cash
- 7 Kristy Boyett
- 8 Brad Snider
- 9 Tommy McDaniel
- 10 Kevin Perry
- 11 Adam Vossen
- 12 Jon Cannon
- 13 Mark McDaniel
- 14 \_\_\_\_\_
- 15 \_\_\_\_\_



9180 N US Highway 259 • Broken Bow, OK 74728  
(580) 494-6283 • Fax- (580) 494-6284  
[www.hochatownwater.com](http://www.hochatownwater.com) • [hochatownwater@gmail.com](mailto:hochatownwater@gmail.com)

TTY/TDD- 711

Minutes from Tuesday, December 10, 2024

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on December 10, 2024 at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order at 4:00 pm by Chairman Tracie Wilson.
2. Directors present creating a quorum include:

Tracie Wilson, Chairman

Chuck Wilson, Co-Chairman

Kevin Perry, member

Tommy McDaniel, member

Others District Staff present:

Rodney Pratt, District Manager

Sarah Cash, Bookkeeper/Office Administrator

Dusty Payne, Project Manager

See Attached sign in sheet for members present

3. Proof of Posting of meeting was provided by Tracie Wilson, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.
4. Motion was made by Chuck Wilson and seconded by Kevin Perry to approve the consent agenda. Roll called. All in favor. Motion carried.
5. Motion was made by Kevin Perry and seconded by Chuck Wilson to approve the manager's report presented by Rod Pratt. Roll called. All in favor. Motion carried.

6. Mark Matheson with the ORWA had unforeseen circumstances and canceled the conference call with the board pertaining to information about the districts water system infrastructure.
7. Motion was made by Kevin Perry and seconded by Tommy McDaniel to approve Backup Pump Procurement for TCT-II and Pine Hill pump stations. Roll called all in favor.
8. Motion was made by Kevin Perry and seconded by Chuck Wilson for replacement of the districts Certified Public Accountant Northeastern Oklahoma Accounting to Bledsoe, Hewett & Gullekson Certified Public Accountants, PLLP. Roll called all in favor.
9. Motion was made by Tommy McDaniel and seconded by Chuck Wilson to approve the 2025 Board Meeting Schedule. Roll called all in favor
10. Old Business: no old business listed on the agenda.
11. New Business:

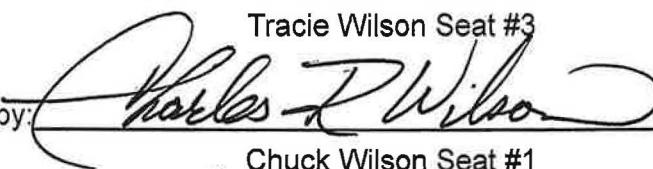
Discussion on Richey Kirkpatrick Sustainability Specialist with the ORWA to meet with Rodney Pratt System manager on Tuesday December 17, 2024 to discuss items pertaining to the sustainability program. No action taken

Discussion on MCRWD's personal were advised start monthly safety training for regular work activities and Fleet safety training. Dusty Payne addressed the board that MCRWD5 has already started monthly safety training. No action taken

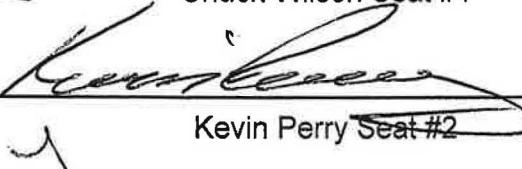
Discussion for agenda item request for January 14, 2025 board meeting possible vote to go into Executive session on January 14, 2024 meeting for discussing Succession Planning. No action taken.
12. Comments from the public: Clark Chapman Hochatown resident discussed issues about his water meter fee.
13. Having no further business, Kevin Perry made a motion to adjourn at 5:12 P.M. Motion was seconded by Tommy McDaniel. Roll called. All in favor. Motion carried.

Approved by: \_\_\_\_\_ Chairman

Tracie Wilson Seat #3

Approved by:  Co-Chairman

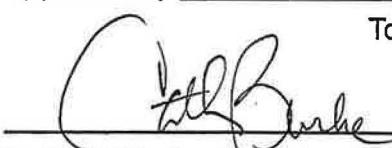
Chuck Wilson Seat #1

Approved by:  Member

Kevin Perry Seat #2

Approved by:  Member

Tommy McDaniel Seat #4

 Date December 10, 2024

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5