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TTY/TDD- 711

Minutes from Tuesday, February 11, 2025

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular meeting on February 11, 2025, at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order and at 4:00pm by Chairman, Tracie Wilson.
2. Roll was called, and quorum was declared.

Directors present creating a quorum include:

Tracie Wilson, Chairman

Chuck Wilson, Co-Chairman

Cathy Burke, Secretary-Treasurer

Kevin Perry, member

Tommy McDaniel, member

Others present include:

Rodney Pratt, District Manager

Kristy Boyett, Office Administrator

Sarah Cash, Bookkeeper/Office Administrator

Dusty Payne, Project Manager

See attached sign in sheet.

3. Proof of Posting of meeting was provided by Tracie Wilson, Chairman with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at RWD5 office/website.

4. Motion was made by Cathy Burke and seconded by Kevin Perry to approve the consent agenda. Roll was called. All in favor. Motion carried.

5. Motion was made by Kevin Perry and seconded by Chuck Wilson to approve the manager's report presented by Rod Pratt, District Manager. Roll was called. All in favor. Motion carried.

6. Richey Kirkpatrick from ORWA Sustainability Specialist was present to answer questions about the ongoing rate analysis study and answered questions from the board about district infrastructure and financial resources. No action was taken.

7. Motion was made by Cathy Burke and seconded by Tommy McDaniel to send Dusty Payne as delegate representing MCRD #5 at the ORWA Assurance Group Annual Meeting April 23, 2025. Rod Pratt will be the alternate. Roll was called. All in favor. Motion carried.

8. Old Business: Motion was made by Tommy McDaniel and seconded by Cathy Burke to approve Kevin Perry to initiate contact with an architectural firm to get a comprehensive plan for the new district office building and site. Roll was called. Motion was carried.

9. Old Business: Motion was made by Tommy McDaniel and seconded by Chuck Wilson to proceed with the reimbursement grant process from OWRA for a new $\frac{3}{4}$ ton pickup determined to be a priority need. Sarah Cash to submit the application which will take approximately 6 weeks to be approved by ORWA. After approval, the vehicle can be purchased and receipt sent to ORWA for reimbursement. Roll was called. All in favor. Motion carried.

10. Old Business: Motion was made by Cathy Burke and seconded by Chuck Wilson to table any action on impact fees until after Richey Kirkpatrick completes the rate analysis study and this item be placed on the agenda for next meeting. Roll was called. All in favor. Motion carried.

11. New Business: any matter not known about or which could not have been reasonably foreseen prior to the time of posting. There was no new business.

12. There were no comments from the public

13. Having no further business, a motion was made by Chuck Wilson and seconded by Kevin Perry to adjourn at 5:14pm. Roll was called. All in favor. Motion carried.

Approved by: Jim Wilson Chairman

Tracie Wilson Seat #3
Approved by: CRW Co-Chairman

Chuck Wilson Seat #1
Approved by: Chuck Wilson member

Kevin Perry Seat #2
Approved by: Kevin Perry member

Tommy McDaniel Seat #4
Cathy Burke, March 11, 2025

By Cathy Burke, Secretary-Treasurer, McCurtain County Rural Water District #5 Seat #5