



9180 N US Highway 259 • Broken Bow, OK 74728

(580) 494-6283 • Fax- (580) 494-6284

www.hochatownwater.com • customerservice@hochatownwater.com

TTY/TDD- 711

Minutes from Wednesday, December 10, 2025

Directors of McCurtain County Rural Water District No. 5, an Oklahoma corporation, held its regular monthly board meeting on December 10, 2025, at 4:00 pm at the water office located at 9180 N US Highway 259, Broken Bow, OK 74728.

1. Meeting was called to order and at 4:00 pm by Chairman, Kevin Perry.
2. Roll was called and quorum was declared. 4 Board Members present.
Directors present creating a quorum include:

Kevin Perry, Chairman

Chuck Wilson, Co-Chairman

Tommy McDaniel, Secretary-Treasurer

Paul Sorensen, member

Others present include:

Rodney Pratt

Sarah Cash, Bookkeeper/Office Administrator

Dusty Payne, Project Manager

See attached sign in sheet.

3. Recognition of guests. Howard Haggard, Dawn Hibben, Ray McElhaney.
4. Proof of Posting of meeting was provided by Kevin Perry, Chairman, with the meeting being filed with Secretary of State, McCurtain County Court House, and posted at the MCRWD#5 office/website see attachment.

5. Motion was made by Paul Sorensen and seconded by Kevin Perry to approve the consent agenda items A through F. Roll call Chuck Wilson- Yes, Kevin Perry- Yes and Tommy McDaniel- Yes. Motion carried.
6. Managers report was read by district manager Rodney Pratt. Motion made by Paul Sorensen and seconded by Chuck Wilson to approve the managers report. Roll called Chuck Wilson- Yes, Paul Sorensen- Yes, Kevin Perry- Yes, Tommy McDaniel- Yes. Motion carried.
7. Comments from the public: Chuck Wilson introduced Dawn Hibben as a potential candidate to fill the open board seat. Dawn Hibben introduced herself and stated that she was a former executive director of Tarrant County Harvest in Fort Worth, where she worked with the city on hunger initiatives. She has past involvement with the Chamber of Commerce in Hugo, she has been in real estate for over 10 years in the Hochatown Area and has prior military service in the US Navy. She stated her resume is on linked in. Ms. Hibben expressed her interest in the position, citing her experience with community organizations and her desire to improve communications with residents. The board will consider this information and aims to hold a vote on filling the position at the January meeting.
8. Motion was made by Tommy McDaniel and seconded by Kevin Perry to table item 8 Annual Budget for February 1, 2026 – January 31, 2027, to the January 2026 meeting date. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried.
9. Moved line item 13 to number 9. Discussion only social media/public relations for RWD#5. The board discussed using Shellye Copeland. Kevin Perry discussed that he had spoken with Shellye Copeland about services, but he would have to review more information. The board will review information on the tabled line item 8 in January's regular board meeting. No action taken.
10. Discussion/Consideration/Approval/Rejection to approve issuance of a district credit card in the name of the Rural Water District, authorize designated employees as users, set credit limits, and adopt written procedures stating that the card is the financial responsibility of the district—not the individual cardholder. Motion made by Kevin Perry and tabled by Paul Sorensen to table this item to the January 2026 meeting. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried.
11. Board discussed getting Starlink for the office and Dusty Payne a district provided phone with first responder bandwidth. No action taken.
12. Motion was made by Paul Sorensen and seconded by Kevin to approve the hoodie and or jackets purchase for RWD#5 staff. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried
13. Motion made by Chuck Wilson and seconded by Tommy McDaniel to approve Kevin Perry & Dustin Payne as BDAs (Bank Defined Administrator) for the BOK accounts for bank financial services. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried.
14. Motion was made by Kevin Perry and seconded by Paul Sorensen to enter Executive session at 4:45 pm. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried.

15. Executive Session – (Personnel)

Consideration, discussion, and possible action to enter into Executive Session pursuant to 25 O.S. §307(B)(1) to discuss the employment, compensation, and benefits of individual employees regarding compensation changes.

16. Motion was made by Kevin Perry and seconded by Tommy McDaniel to reconvene into open session at 5:18 pm. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried.

17. Discussion/Consideration/Approval/Rejection Consideration and possible action to approve employee compensation adjustments, including annual raises, benefits changes, and any changes to the effective date of such adjustments, as discussed in Executive Session." No action taken.

18. Dusty Payne updated the board on the excessive manganese in the water supply. It was reported that tests are "showing negatives". The improvement is attributed to the recent rains, rising lake levels, and cooler weather.

19. New Business

Motion was made by Kevin Perry and seconded by Tommy McDaniel to purchase hams for employees for Christmas. Roll call Kevin Perry- Yes, Tommy McDaniel - Yes, Chuck Wilson - Yes, and Paul Sorensen- Yes. Motion carried.

The board discussed only updating the current employee handbook, this will be an item on January 2026 regular board meeting.

20. Motion to adjourn was made by Paul Sorensen and seconded by Chuck Wilson at 5:28 pm. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried.

21. Motion was made by Paul Sorensen and seconded by Tommy McDaniel to adjourn the meeting at 6:23 pm. Roll call Kevin Perry- Yes, Tommy McDaniel- Yes, Chuck Wilson- Yes, Paul Sorensen- Yes. Motion carried.

Approved by: _____ Chairman

Kevin Perry Seat #2

Approved by: _____ Co-Chairman

Chuck Wilson Seat #1

Approved by: _____ member

Paul Sorensen Seat #5

Approved by: _____ member

Open Seat 3

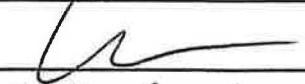
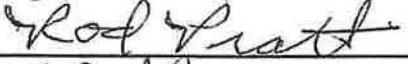
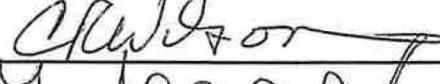
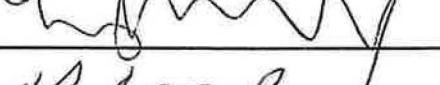
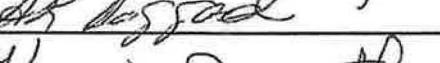
Approved by: _____ member

Tommy McDaniel Secretary/Treasurer Seat #4

Minutes approved on January 13, 2026.

Regular Board Meeting Attendance Sheet

Meeting Date December 10, 2025

	Name Please Print	Please Sign	Recording Device Yes or NO
1	Paul Sorenson		Yes <input checked="" type="radio"/> No <input type="radio"/>
2	Rod Pratt		Yes <input checked="" type="radio"/> No <input type="radio"/>
3	ClWilson		Yes <input checked="" type="radio"/> No <input type="radio"/>
4	Tommy McDaniel		Yes <input checked="" type="radio"/> No <input type="radio"/>
5	R.P. Haggard		Yes <input checked="" type="radio"/> No <input type="radio"/>
6	Kristy Boyett		Yes <input checked="" type="radio"/> No <input type="radio"/>
7	Dusty Payne		Yes <input checked="" type="radio"/> No <input type="radio"/>
8	Kevin Perry		Yes <input checked="" type="radio"/> No <input type="radio"/>
9	Dawn H. H. B.		Yes <input checked="" type="radio"/> No <input type="radio"/>
10			Yes <input checked="" type="radio"/> No <input type="radio"/>
11			Yes <input checked="" type="radio"/> No <input type="radio"/>
12			Yes <input checked="" type="radio"/> No <input type="radio"/>
13			Yes <input checked="" type="radio"/> No <input type="radio"/>
14			Yes <input checked="" type="radio"/> No <input type="radio"/>
15			Yes <input checked="" type="radio"/> No <input type="radio"/>
16			Yes <input checked="" type="radio"/> No <input type="radio"/>
17			Yes <input checked="" type="radio"/> No <input type="radio"/>
18			Yes <input checked="" type="radio"/> No <input type="radio"/>
19			Yes <input checked="" type="radio"/> No <input type="radio"/>
20			Yes <input checked="" type="radio"/> No <input type="radio"/>

All recording devices must be removed for the office during executive session.



Wednesday December 10, 2025, Regular Board Meeting Agenda

From Sarah Cash <Sarah.Cash@hochatownwater.com>

Date Fri 12/5/2025 11:14 AM

To SOS MeetingNotices <meetingnotices@sos.ok.gov>

Cc Cristal Joslin <cristaljoslin@gmail.com>

2 attachments (503 KB)

December 10, 2025 Regular Board Meeting Agenda.pdf; screenshot-1764954385508.png;

Good morning,

Please see the attachments where I have posted the 12/10/25 Regular Board Meeting Agenda to the Open Meetings Website.

Have a great weekend.

Thanks,

Sarah Cash
Bookkeeping/Office Administrator
McCurtain Rural Water District No.5
9180 N Us Hwy 259
Broken Bow, OK 74728
580-494-6283

Proof of posting

County

State email

State site

RWD#5 website

Office front



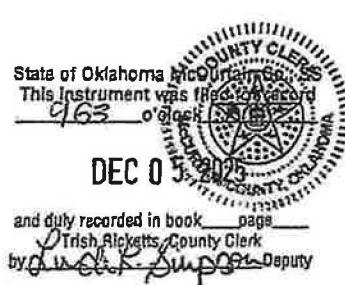
Notice

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is given that the Board of Directors of Rural Water District No. 5 of McCurtain County will meet at 4:00 p.m. December 10, 2025, at the water office for a regular monthly board meeting.

Order of Business

1. Call meeting to order.
2. Roll Call (Declare a quorum).
3. Recognition of Guests
4. Proof of Posting of Meeting.
5. Consideration & Approval of Consent Agenda.
 - a. Approval of Minutes for October & November meetings.
 - b. Approval of Bills and Disbursement.
 - c. Approval of Financial Report.
 - d. Approval of New Benefit Units.
 - e. Approval of New Transfer of Benefit Units.
 - f. Approval of Submittals from the 2022A loan fund
6. Discussion/Consideration/Approval/Rejection of Manager's Report. Presented by Rod Pratt.
7. Comments from the Public. (Limit of 3 minutes per individual and must pertain to agenda items)
8. Discussion/Consideration/Approval/Rejection of the district's Annual Budget for February 1, 2026 – January 31, 2027.
9. Discussion/Consideration/Approval/Rejection to approve issuance of a district credit card in the name of the Rural Water District, authorize designated employees as users, set credit limits, and adopt written procedures stating that the card is the financial responsibility of the district—not the individual cardholder.
10. Board discussion only regarding potential backup options for Wi-Fi and cellular service during internet outages, including possible solutions such as Starlink or alternative providers. Discussion will include first-responder-priority bandwidth or improved cellular coverage for critical operations. No action will be taken.
11. Discussion/Consideration/Approval/Rejection of hoodies and or jackets for RWD#5 staff.
12. Discussion/Consideration/Approval/Rejection of Kevin Perry & Dusty Payne being named as Bank Defined Administrator for the BOK Financial accounts. This ensures that someone from the district will maintain user access to the accounts or system. BDA can submit requests to add/delete/modify each user's access.
13. Discussion only social media/public relations for RWD#5.
14. Discussion/Consideration/Approval/Rejection to enter Executive Session.
15. Executive Session – (Personnel)

Consideration, discussion, and possible action to enter into Executive Session pursuant to 25 O.S. § 307(B)(1) to discuss the employment, compensation, and benefits of individual employees regarding compensation changes.
16. Discussion/Consideration/Approval/Rejection to reconvene in Open Session.



17. Discussion/Consideration/Approval/Rejection Consideration and possible action to approve employee compensation adjustments, including annual raises, benefits changes, and any changes to the effective date of such adjustments, as discussed in Executive Session.”

Old Business:

18. Update from Dusty Payne on excessive Manganese in the water supply.

19. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

20. Consideration & Approval to Adjourn.

I certify that the Notice and Agenda was posted in prominent view at McCurtain County Rural Water No. 5. no later than 4:00pm on the 5th of December 2025.

I certify that the Notice and Agenda was posted on the district's website <https://hochatownwater.com>.

Donald L. Casper

Signature

Donald L. Casper

Printed name of the person posting meeting agenda.

Body Calendar

today

Sun

30

7

14

21

28

Amend or Upload Documents



Attachment crea

Name
McCurtain Rural Water District No. 5 District Office

Address
9180 N US HWY 259 Room

City
Broken Bow State
OK Postal Code
74728

Attachments

Edit	Type	File Name	Description	Status	Download
	Meeting Agenda	0948_001.pdf	McCurtain Rural Water District No.5 Monthly Board Meeting meeting moved from Tuesday 12/9/25 to Wednesday 12/10/25		Download
	Meeting Agenda	Notice of Tuesday12.9.25 Regular Board Meeting to Wednesday 12.10.25.pdf	Notice of Meeting Change of Date to Wednesday 12/10/25		Download
	Meeting Agenda	December 10, 2025 Board Meeting Agenda.pdf	December 10, 2025, Board Meeting Agenda		Download

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[Add Attachment](#)



McCurtain County Rural Water District #5

Serving the Hochatown Area

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Board Agendas

McCurtain County Rural Water District #5 agendas may be found listed below. If you are needing a document that is not available below, [contact us](#) and we will be happy to assist you.

Related Documents

- [12/10/25 Board Meeting Agenda \(PDF/114 KB\)](#)
- [11/12/25 Regular Board Meeting Agenda \(PDF/169 KB\)](#)
- [Notice of Possible Quorum Wednesday 12/10/25 \(PDF/56 KB\)](#)
- [Notice of Regular Meeting Date Change for December 9, 2025 moved to Wednesday December 10, 2025 \(PDF/78 KB\)](#)
- [Notice of Date Change for Regular Board Meeting in November 2025 \(PDF/51 KB\)](#)
- [10/14/25 Regular Board Meeting Agenda \(PDF/150 KB\)](#)
- [Amended Special Meeting Agenda for 9/18/25 \(PDF/78 KB\)](#)
- [9/18/25 Thursday Special Board Meeting \(PDF/68 KB\)](#)
- [9/09/25 Regular Board Meeting Agenda \(PDF/103 KB\)](#)
- [Regular Scheduled Monthly Board Meeting 8/12/25 \(PDF/122 KB\)](#)

[View More](#)

BILL PAYMENT

[Water Quality Report](#)

[Board Agendas](#)

Alerts

11/10/2025 Broken Bow Public Works Authority Letter on discolored water.

November 13, 2025

[Sign Up for Alerts](#)

[Unsubscribe](#)

Local Weather

Today

Tomorrow

Sunday





9100 N US Highway 259, Broken Bow, OK 73428
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www.hochatownwater.com • E-mail: info@hochatownwater.com

Notice

According to Section 311, Title 25 of the Oklahoma Statutes, the Hochatown Rural Water District No. 5 of McCurtain County will meet at 4:00 p.m. on December 10, 2025, at the water office, for the monthly board meeting.

Order of Business

Call meeting to order.

Roll (Declar a quorum).

Recognition of Guests.

Opening of Meeting.

Approval of Consent Agenda.

Approval of Minutes for October & November meeting.

Approval of Bills and Disbursement.

Approval of Financial Report.

Approval of New District Units.

Approval of New Transfer of Benefit Units.

Approval of Submittals from the 2024A Joint fund.

Discussion/Consideration/Approval/Rejection of Manager's Report. Presented by Rod Pratt.

Comments from the Public. (Limit of 3 minutes per individual and must pertain to agenda items).

Discussion/Consideration/Approval/Rejection of the district's Annual Budget for February 1, 2026 – January 31, 2027.

Discussion/Consideration/Approval/Rejection to approve issuance of a district credit card in the name of the Rural Water District, authorizing designated employees as users, set credit limits, and adopt written procedures stating that the card is the financial responsibility of the district—not the individual cardholder. Board discussion only regarding potential hardware options for Wi-Fi and cellular service during internet outages, including possible solutions such as Starlink or alternative providers. Discussion will include first responder priority bandwidth or improved cellular coverage for critical operations. No action will be taken.

Discussion/Consideration/Approval/Rejection of hoodies and/or jackets for RWD5 staff.

Discussion/Consideration/Approval/Rejection of Kevin Perry & Dusty Payne being named as Bank Defied Administrator for the BOK Financial accounts. This ensures that someone from the district will maintain user access to the accounts or system. BDA can submit request to add/delete/modify each user's access.

Discussion/Consideration/Approval/Rejection of social media/public relations for RWD5.

Discussion/Consideration/Approval/Rejection to enter Executive Session.

Executive Session - (Terminated)

Discussion/Consideration and possible action to enter into Executive Session pursuant to 25 O.S. § 77(B), to discuss the employment, compensation, and benefits of individual employees regarding compensation changes.

Discussion/Consideration/Approval/Rejection to reconvene in Open Session.



DEC 05 2025

17. Discussion/Consideration/Approval/Rejection Consideration and possible action to approve or disapprove of annual adjustments, including annual raises, benefits changes, and any changes to the compensation adjustments, as discussed in Executive Session.

Old Business:

Update from Dusty Payne on excessive Manganese in the water supply.

1. New Business
(Any matter not known at the time of the meeting which could not have been reasonably foreseen prior to the time of the meeting.)

2. Consideration & Approval to Adjourn.

I certify that the Notice and Agenda was posted in prominent view at McCurtain County Rural Water District office no later than 4:00pm on the 5th of December 2025.

I certify that the Notice and Agenda was posted on the district's website <http://hochatownwater.com>

See attached
Signature

Printed name of the person posting meeting agenda.

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PAGE 2 OF 2

City of Broken Bow, Oklahoma
The People's Voice and Voice of the People
2025-2026
001 115 2025
www.brokennow.com



© iOutlook

Outlook Meeting Confirmation

info@hochatownwater.com

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MOR
November 2025

There were four leaks on the system for the month of November 2025.

Total usage for the month was 23,101,000 gallons with a daily average of 770,033 gallons.

Monthly Bac-T Samples were "Absent"

Stage II Testing looked great.

Maintenance:

2	Bac-T Samples	\$62.00
4	Main Line Repairs	\$2,521.85
2	Stage II Samples	\$700.00
	Total	\$3,283.85

New Meters	2	Line Locates	200	Work Orders	79
Info From GIS System					
Active Members	2788				
Non Active Meters	1265				

Notes: